

THE MONDAY CLUB OF SAN LUIS OBISPO
NOMINATING COMMITTEE PROCEDURES (2016)

Background:

Pursuant to the **Bylaws, Article 1 Section 26;**

"At the March General Membership meeting, a Nominating Committee of up to seven (7) members shall be formed, consisting of three (3) directors selected by the board, one of whom shall serve as the committee chair, plus up to four (4) members nominated from and elected by the General Membership."

"The nominating Committee shall develop a slate of one or more qualified member-candidates for each board office to be nominated by the committee chair at the April meeting of the General Membership. Nominees must be willing to serve if elected. The Agenda for the April General Membership meeting shall include the nomination and election of directors/officers."

Robert's Rules of Order - Section 46:

NOMINATIONS BY A COMMITTEE

"In the election of officers of an ordinary society, nominations often are made by a nominating committee. Usually in such cases a nominating committee is chosen in advance to submit nominations for the various offices for which elections are to be held at the annual meeting."

DESAIGNATION OF THE NOMINATING COMMITTEE

"The nominating committee should be elected by the organization whenever possible, or else by its executive board. The president should not appoint this committee or be a member of it."

NOMINEES

"Although it is not common for the nominating committee to nominate more than one candidate for any office, the committee can do so unless the bylaws prohibit it. It is usually not sound to require the committee to nominate more than one candidate for each office, since the committee can easily circumvent such a provision by nominating only one person who has any chance of being elected. Members of the nominating committee are not barred from becoming nominees for office themselves."

"It is desirable policy for the nominating committee, before making its report, to contact each person whom it wishes to nominate, in order to obtain his acceptance of nomination – that is, the assurance that (s)he will serve in the specifies office if elected. The bylaws can make such a provision mandatory."

REPORT OF THE NOMINATING COMMITTEE

"In some societies this report is not formally presented to the voting body until the election is pending; but in any organization where advance interest in the election may develop, the nominations submitted by the committee should be made known to the membership earlier. These nominations can be sent to all members, for example, several days before the regular meeting, even if the names of the committee's nominees have been transmitted to the members of the society beforehand."

When the nominating committee is called upon for its report at a meeting, its chairman rises and presents the report as follows:

NOMINATING COMMITTEE CHAIRMAN: Madam President, the Nominating Committee submits the following nominations:

For President, _____

For 1st VP, _____

For 2nd VP, _____

For Corporate Secretary, _____

For Treasurer (CFO), _____

For Recording Secretary, _____

For Ways and Means Chair, _____

For Dean of Chairs, _____

For Secretary of Public Relations (formerly Sec. of Correspondence), _____

For Membership Chair, _____

The nominations for each office to be filled shall be submitted, naming the nominees in the order in which the offices are listed in the bylaws."

The customary procedure for The Monday Club provides that a 2nd to the Motion is not required.

ELECTIONS

"In an assembly or organization that does not have a rule or established custom prescribing the method of voting in elections, the voting can be by any of the accepted methods."

"VIVA-VOCE ELECTION. The viva-voce method of election finds application principally in mass meetings – or when election is not strongly contested and the bylaws do not require election by ballot. If only one person is nominated, and the bylaws do not require that a ballot vote be taken, the chair after ensuring that in fact no members present wish to make further nominations, simply declares that the nominee (or nominated slate) is elected, thus effecting the election by unanimous consent or "acclamation".

When there is more than one nominee for a given office, the customary practice for The Monday Club is a ballot vote to determine a majority decision for one of the candidates. The ballots are counted and the chair will declare the candidate elected.

Once the nominating committee chair has submitted their report and the election has taken place the President thanks them for their time and consideration in preparing the report and discharges the nominating committee for the current year.