

**The Monday Club Conservancy
Board of Directors Meeting Agenda
January 29, 2024**

***Our Mission:** To preserve and restore the historic landmark known as The Monday Club of San Luis Obispo, and to provide public access to the landmark for educational purposes, and to carry on other charitable and educational activities associated with this goal as allowed by law and to enhance the educational, civic, social and cultural quality of the San Luis Obispo Community.*

Call to Order-Dawn Turner - President

Board Consent for Agenda

Approval of Cammy Shields to replace Catherine Nelson 1st VP Programs

Recording Secretary –Colleen Arnold

- Roll call
- Approval of December 18, 2023 Board Meeting Minutes

Committee Reports Submitted

- Lumina Alliance- Kay Miller
- Raising a Reader- Pamella Wood
- FAA- Roberta Jorgensen

1st VP, Programs – Cammy Shields

Report Submitted

2nd VP, Building and Grounds – Vicki Carroll

Report Submitted

Speakers/Projector installed

Non-profit venue discount request – Festival Mozaic

Corporate Secretary/COO – Michelle McCovey-Good

Report Submitted

Reimbursement Approval Guidelines - discussion

Treasurer/CFO – Jennifer Alderman

Report Submitted

Ways and Means – Darla Tapp

Report Submitted

Publicity Chair – Kristen Inman

Report Submitted

Membership- Julie Martin

Report Submitted

Proposed New Members – (Names Needed)

Dean of Chairs- Janice Crooks

Report Submitted

Unfinished Business

- Centennial Launch Event Recap - Vicki Carroll and Jennifer Alderman
- Sustainability Task Force- Roberta Jorgensen, Jennifer Alderman, possibly Pam Croft
- By-Law and Member Policy finalization
- Foundation at Hearst Castle meeting scheduled for January 29
- Centennial Fundraising Campaign update (committee meetings held January 9 and 23)
- Fundraising schedule update (RAR and Lumina)- Dawn

New Business:

- BOD member Election protocol and schedule under new by-laws
- Potential Art After Dark Event at TMC- August 2, 2024
- Review Proposal for Pilates Classes at TMC- Heather Thomas member
- In Memoriam Donation request to benefit TMC RAR
- Cabi Party Fundraiser – February 26, 3- 5:30 pm (set up after BOD meeting)

Upcoming Tasks:

-

Adjourn to February 26, 2024, 10 a.m.

**The Monday Club Conservancy
Board of Directors Meeting Minutes
January 29, 2024**

President Dawn Turner called the meeting to order at 10:06 a.m.

Michelle McCovey-Good made a motion for consent for the agenda. Darla Tapp seconded. The motion was approved.

Recording Secretary –Colleen Arnold

- Present: Dawn Turner, Vicki Carroll, Michelle McCovey-Good, Jennifer Alderman, Kristin Inman, Cameron Shields, Christy Palmer, Julie Martin, Janice Crooks, Darla Tapp, Colleen Arnold, Angellia Moore, Teresa Dellaganna
- Darla Tapp made a motion to approve the minutes from the December 18, 2023 Board of Directors Meeting. Michelle McCovey-Good seconded. The motion was approved.

Dawn Turner asked for Board approval for the appointment of Cameron Shields to replace Catherine Nelson as 1st Vice President, Programs. Jennifer Alderman made a motion to approve this appointment. Vicki Carroll seconded. The motion was approved

Committee Reports

- Lumina Alliance- report attached.
- Raising a Reader- report attached.
- FAA- report attached.

1nd VP, Programs – Cameron Shields

Report attached

2nd VP, Building and Grounds – Vicki Carroll

Report attached.

- Speaker and projector project has been completed.
- Request by Festival Mosaic discount has been requested. Jennifer Alderman made a motion to offer Festival Mosaic a rental discount from \$5,000.00 to \$3,600.00 for their November event. Darla Tapp seconded. The motion was approved

Corporate Secretary/COO – Michelle McCovey-Good

Report attached.

- A reimbursement request from Pamela Croft in the amount of \$679.75 was presented. Michelle McCovey-Good made a motion to approve this reimbursement. Darla Tapp seconded. The motion was approved

Treasurer/CFO – Jennifer Alderman

Report attached

- Combined 2022-2023 tax returns and financial statements were presented. Michelle McCovey-Good made a motion to approve 2022-2023 tax returns and financial statements. Kristin Inman seconded. The motion was approved.

Ways and Means – Darla Tapp

Report attached.

Publicity Chair – Kristin Inman

Report attached.

Membership- Julie Martin

Report attached.

- Proposed New Member: Carolyn Gorsuch. Darla Tapp made a motion to approve this proposed new member. Cameron Shields seconded. The motion was approved. The new member will be inducted at the February 2024 General Meeting.

Dean of Chairs- Janice Crooks

Report attached.

- Five (5) leftover food containers will be provided by the caterer at the end of each General Meeting. Janice Crooks will set up “bus and scrape” stations in the sun room to be used after luncheon is served. All members will be encouraged to help with this clean up process. All members will be encouraged to help attendees that cannot otherwise “bus and scrape”.

Venue Management – Teresa Dellaganna

Report attached.

Website Committee – Angellia Moore

Report attached

Unfinished Business:

- \$347.00 (in cash) was received at the Centennial event.
- Sustainably Task Force will report at next board meeting.
- Jennifer Alderman, Vicki Carroll and Dawn Turner will attend the Foundation meeting at Hearst Castle scheduled for January 29, 2024.
- Michelle McCovey-Good gave an update on the Centennial Fundraising Campaign. The goal is to repay (PWB construction) loan. “100 Women – 100 Years” campaign will be launched at the February General Meeting. Michelle is compiling a list of corporate donors. There is a matching donor who has agreed to match funds received during this campaign.
- The Monday Club Conservancy By-Laws have been completed. Colleen Arnold made a motion to approve The Monday Club Conservancy By-Laws, with the

following change made to Section 5.12. Duties of Ways and Means Chair - Change first sentence to read "The Ways and Means Chair shall propose, organize, and coordinate all building and grounds preservation related fundraising activities under the direction of the Board of Directors and shall preside over those fundraising committees. Darla Tapp seconded. The motion was approved. Jennifer Alderman will take the Giving Policy to the attorney and will report further at the next meeting.

New Business:

1. Valentine Making Member Monday event (February 7, 2024) has been cancelled.
2. Board Member Election will be discussed at next meeting. A selection committee will be appointed.
3. Art After Dark is scheduled for August 2, 2024.
4. The Board agreed that old logo wine glasses can be used as a thank you gift as necessary.

A motion was made by Darla Tapp to end the Board meeting. Julie Martin seconded. The motion was approved.

Meeting Adjourned at 12:40 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Colleen Arnold", is written over a horizontal line.

Colleen Arnold, Recording Secretary

**Lumina Alliance Committee
Board report
for February 5, 2024 meeting**

Our Lumina Alliance committee's goal for this year was to collect in-kind and monetary donation every other month. Since our January General Meeting is always so soon after the holidays, we skip collections that month. Our 2024 collections will be in February and April, with our "Always Box" available at every meeting, for any donations a member might like to give.

Lumina Alliance has 2 themes for which they have on-going needs. "**Personal Care**" baskets are for clients coming into shelters, who may have very few items with them. "**Welcome Home**" baskets are for clients transitioning into housing, from studios up to 3 bedroom houses. We will be using those same themes throughout the Spring for the remainder of this Club year.

Nancy Hurd is coordinating the February donation collection. There will be a SignUp Genius on the website for members to choose items they want to donate, to provide a variety of items and to prevent too much duplication. Angellia Moore will put the SignUp Genius up as soon as it's complete, hopefully by January 24.

The items requested for February, April and the "Always Box" are as follows (*full or small sizes both OK*):

"Personal Care" baskets:

- Shampoo
- Conditioner
- Toothbrushes
- Toothpaste
- Lotion, hand and/or body
- Band-aids
- Body wash
- liquid soap
- ChapStick
- Nail clippers, files, brushes

"Welcome Home" baskets:

- Sets of silverware for 4: knife, fork, spoon
- Kitchen towels
- Sponges
- Dish soap
- Dishwashing gloves
- Laundry detergent
- Bleach
- dryer sheets
- Cleaning products, for example Comet, spray bathroom cleaner, 409, Clorox clean-up cleaner, Lysol, Mr. Clean, etc

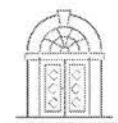
Respectfully submitted,

January 2024 Board Report

I am proud to report that our RAR committee stepped up and quickly purchased and collected close to 250 books for Infant and Toddlers, since we had run out and there is always a need for books for our youngest readers. Since our book supplies are running low, we are also looking forward to our 2024 Book Drive, which will take place in April, May and June on the 2nd and 4th Mondays of the month from 2 – 5 pm, except for Memorial Day.

This month we distributed 350 books to several organizations including Womenaid in Nipomo, Open Arms Pantry in Morro Bay, People Helping People in Los Osos, Atascadero Loaves and Fishes in Atascadero, and Oak Park Apartments in Paso Robles. I think we can safely say we are serving the entire County!

We also reinstated a program that was interrupted by Covid and are again taking books and stuffed animals to Sierra Vista hospital for children in the pediatric ward. The nurses were very happy to receive this donation and thanked us for “bringing a little sunshine to the kids”.



THE MONDAY CLUB CONSERVANCY

Fine Arts Awards

January 22, 2024

TO: TMCC Board of Directors
FROM: FAA Committee

Applications for the Fine Arts Awards are due February 5 at 8pm. The FAA Committee's third and final email was sent last week to all public and private music and art teachers, counselors, band boosters, etc. in SLO County.

Our 9 judges (3 for each category) have been selected.

We will need TMCC publicity support soon as our goal for member and community attendance is 100.

Our current account balance is \$11,412.76. Our annual fundraising goal is \$12,000.

Roberta Jorgensen, FAA Chair

Board Report, 1st VP- Programs
Cameron Shields
January 2024

I. Programs

Our January 8th, 2024 meeting speaker was Michelle Barrera, owner of *EnjoySLO* and founder of *At Her Table*. She gave an enthusiastic presentation titled "Celebrate Women's History Month with *At Her Table*" which supports and promotes over 350 women-owned and co-owned businesses in SLO County.

We are looking forward to our February 5th, 2024 meeting which will feature 8-10 dancers from Central Coast Follies, featuring our own member, Gabriella Schrader. The director's assistant Renee Capen will be our guest for lunch.

In March, we look forward to a presentation by our local meteorologist, John Lindsey.

II. Docents

As reported by Brooke Meek:

We had (or will have) two open house days. We are getting more contacts through the website as opposed to walk-ins. One family group made the visit a birthday present for their father.

Brooke was busy getting photos and letters from Cal poly to make presentation boards for the Centennial kick-off. The docents dressed in period clothes and had many interested folks stopped them to talk all things Julia Morgan, The Monday Club and "Are the furs real?". The new time line made its debut.

Mary Qualls has been inviting her Mahjong groups to attend the open house days to add to the flavor of the happenings of the club. It is appreciated because it really brings the spirit alive in the sunroom.

Respectfully submitted,

Cameron Shields

**The Monday Club Conservancy
Board of Directors Meeting
January 29, 2024
Building and Grounds Report**

Building and Grounds Projects

Speakers and Projector installed by *Thoma Electric* – January 23 – 25

Thanks to additional help from Cammy Shields.

Conduit and cords painted by *Phil Perry* on January 26.

Freezer Door is leaking – *Cen-Cal Mechanical* made a service call on January 23. Door heater is no longer working. Advise to put moisture drip pan under freezer as this is not repairable.

Scratch on floor of Great Room – this happened between January 20 and 22 and will need some repair work. No one knows how or when. I have requested a bid from to repair from Jeremiah Mc Caa - *Manu Forti Construction*. Jeremiah has been working on our floors the past couple of years.

City of SLO Annual Environmental Inspection with Dylan Foster – grease trap – January 16

Other TMC Projects

Co-Chaired the Centennial Launch Reception, held on January 19, with Jennifer Alderman.
Preservation Fund Committee – two meetings

Respectfully submitted,

Vickii Carroll, 2nd VP
Building and Grounds

BUILDING AND GROUNDS

| | | |
|---------------------------|-------------|---|
| Rental Receipts | \$8,375.00 | Note Opera SLO was credited a duplicate payment |
| Docent Tours | \$0.00 | |
| Donation - Online Payment | \$850.00 | |
| Donation - Cash & Check | \$11,500.00 | |
| 100 Women for 100 Years | \$0.00 | |
| Presevation Fund | \$0.00 | |
| Misc | \$800.00 | Cabi Fundraiser |

TOTAL BUILDING AND GROUNDS \$21,525.00

MEMBERSHIP

| | | |
|-----------------------|----------|-------------|
| Dues - Online Payment | \$157.00 | Kellie Hall |
| Dues - Cash & Check | \$0.00 | |

TOTAL MEMBERSHIP \$157.00

EVENTS

| | |
|-----------------------------|------------|
| Lunches | \$2,304.00 |
| Fundraisers | \$0.00 |
| On-Line Store Purchases | \$0.00 |
| Mischief, Martinis, & Magic | \$0.00 |

TOTAL EVENTS \$2,304.00

PHILANTHROPY

| | |
|-------------------------------|-------------------|
| Raising a Reader | |
| See's Candy Sales | \$1,600.00 |
| Donations | \$915.00 |
| Wreaths | \$0.00 |
| TOTAL RAISING A READER | \$2,515.00 |

| | |
|-------------------------------|-------------------|
| Fine Arts Awards | |
| Sponsorships | \$0.00 |
| Art Auction | \$0.00 |
| Donations | \$1,800.00 |
| TOTAL FINE ARTS AWARDS | \$1,800.00 |

TOTAL PHILANTHROPY \$4,315.00

TOTAL DEPOSITS \$28,301.00

The Monday Clubhouse Conservancy
Balance Sheet
As of January 24, 2024

| | <u>Jan 24, 24</u> |
|--|----------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| Fidelity Gov't Money Market | 15.96 |
| Community Foundation | 9,700.00 |
| Pacific Western Bank | |
| Membership, Active | 4,718.14 |
| Operating Account | 28,538.91 |
| B & G Capital Fund | 132,597.34 |
| B & G New Door Fund | 1,740.87 |
| Philanthropy Raising A Reader | 5,570.21 |
| Philanthropy Fine Arts | 8,749.13 |
| Pacific Western Bank - Other | -10.00 |
| Total Pacific Western Bank | <u>181,904.60</u> |
| Total Checking/Savings | <u>191,620.56</u> |
| Other Current Assets | |
| Due from related party account | 9,927.00 |
| Total Other Current Assets | <u>9,927.00</u> |
| Total Current Assets | <u>201,547.56</u> |
| Fixed Assets | |
| Land | 29,589.00 |
| Improvements | 1,221,679.20 |
| Security System | 1,475.00 |
| Tables | 2,056.13 |
| AV Equipment | 2,604.31 |
| Drapery | 8,393.00 |
| Furniture | 7,553.00 |
| Chinaware | 2,068.74 |
| Accumulated Depreciation | -127,342.97 |
| Total Fixed Assets | <u>1,148,075.41</u> |
| TOTAL ASSETS | <u><u>1,349,622.97</u></u> |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Other Current Liabilities | |
| Accrued Interest Expense | 3,435.63 |
| Deferred Rental Revenue | 58,520.00 |
| EIDL Loan | 54,173.40 |
| Construction Loan PWB | -3,066.60 |
| Total Other Current Liabilities | <u>113,062.43</u> |
| Total Current Liabilities | 113,062.43 |

5:14 PM
01/24/24
Accrual Basis

The Monday Clubhouse Conservancy
Balance Sheet
As of January 24, 2024

| | <u>Jan 24, 24</u> |
|---------------------------------------|-----------------------------------|
| Long Term Liabilities | |
| PWB Construction Loan | 527,989.01 |
| Total Long Term Liabilities | <u>527,989.01</u> |
| Total Liabilities | 641,051.44 |
| Equity | |
| Unrestricted Net Assets | 675,496.59 |
| Net Income | 33,074.94 |
| Total Equity | <u>708,571.53</u> |
| TOTAL LIABILITIES & EQUITY | <u><u>1,349,622.97</u></u> |

The Monday Clubhouse Conservancy
Profit & Loss
December 2023

| | <u>Dec 23</u> |
|--|------------------|
| Ordinary Income/Expense | |
| Income | |
| Membership, Active | |
| Membership Lunch Fees | 1,792.00 |
| Membership Dues | 125.00 |
| Total Membership, Active | <u>1,917.00</u> |
| Building & Grounds | |
| Capital Campaign | 13,050.00 |
| Total Building & Grounds | <u>13,050.00</u> |
| Philanthropy | |
| Fine Arts Awards | 1,300.00 |
| Raising A Reader | 2,515.00 |
| Total Philanthropy | <u>3,815.00</u> |
| Rent Income | |
| Building Rental | 11,125.00 |
| Total Rent Income | <u>11,125.00</u> |
| Total Income | <u>29,907.00</u> |
| Gross Profit | 29,907.00 |
| Expense | |
| Membership Active Expense | |
| Caterer | 2,520.00 |
| Linen Rental | 158.20 |
| Total Membership Active Expense | <u>2,678.20</u> |
| B&G Capital Improvement Expense | |
| AV Upgrade | 650.27 |
| Landscape Revitalization | 900.00 |
| Construction Loan | 3,066.60 |
| Total B&G Capital Improvement Expense | <u>4,616.87</u> |
| Bank Fees | |
| Affinipay.com | 434.08 |
| Total Bank Fees | <u>434.08</u> |
| Building & Grounds Expense | |
| Grounds Expense | 1,250.00 |

The Monday Clubhouse Conservancy
Profit & Loss
December 2023

| | <u>Dec 23</u> |
|---|------------------------|
| Utilities | |
| City of SLO-Water & Sewer | 738.19 |
| Electric Utilities | 458.33 |
| Gas Utilities | 147.81 |
| Telephone | 178.45 |
| Waste Connection | <u>302.43</u> |
| Total Utilities | <u>1,825.21</u> |
| Total Building & Grounds Expense | 3,075.21 |
| Philanthropy Expense | |
| RAR | <u>880.00</u> |
| Total Philanthropy Expense | 880.00 |
| Rent Expense | |
| Rental Refund | 3,100.00 |
| Cleaning | 960.00 |
| Management Fees | 4,556.00 |
| Security | <u>903.00</u> |
| Total Rent Expense | <u>9,519.00</u> |
| Total Expense | <u>21,203.36</u> |
| Net Ordinary Income | <u>8,703.64</u> |
| Net Income | <u><u>8,703.64</u></u> |

The Monday Clubhouse Conservancy Profit & Loss Prev Year Comparison

June through December 2023

| | Jun - Dec 23 | Jun - Dec 22 | % Change |
|--|--------------|--------------|----------|
| Ordinary Income/Expense | | | |
| Income | | | |
| Membership, Active | | | |
| Membership Lunch Fees | 11,680.00 | 0.00 | 100.0% |
| Membership Dues | 2,525.00 | 0.00 | 100.0% |
| Total Membership, Active | 14,205.00 | 0.00 | 100.0% |
| Building & Grounds | | | |
| Vendor Refund | | | |
| Great American Insurance | 1,308.27 | 0.00 | 100.0% |
| Vendor Refund - Other | 0.00 | 30.10 | -100.0% |
| Total Vendor Refund | 1,308.27 | 30.10 | 4,246.4% |
| Capital Campaign | 20,724.00 | 16,755.00 | 23.7% |
| Total Building & Grounds | 22,032.27 | 16,785.10 | 31.3% |
| Direct Public Support | | | |
| Grants | 107,255.00 | 0.00 | 100.0% |
| Total Direct Public Support | 107,255.00 | 0.00 | 100.0% |
| Fundraising | | | |
| Pumpkin/Succulent Workshop | 100.00 | 0.00 | 100.0% |
| Mischief, Magic & Martinis | 1,475.00 | 0.00 | 100.0% |
| Summer Sippin' | 21,735.00 | 0.00 | 100.0% |
| Cocktails & Charcuterie | 0.00 | 1,303.00 | -100.0% |
| Denim, Diamonds & Damon | 0.00 | 17,630.00 | -100.0% |
| Merchandise Sales | 0.00 | 102.25 | -100.0% |
| International High Tea | 0.00 | 125.00 | -100.0% |
| Total Fundraising | 23,310.00 | 19,160.25 | 21.7% |
| Philanthropy | | | |
| Fine Arts Awards | 3,650.00 | 6,108.00 | -40.2% |
| Raising A Reader | 2,975.00 | 2,969.00 | 0.2% |
| Total Philanthropy | 6,625.00 | 9,077.00 | -27.0% |
| Rent Income | | | |
| Building Rental | 119,218.09 | 71,450.00 | 66.9% |
| Total Rent Income | 119,218.09 | 71,450.00 | 66.9% |
| Total Income | 292,645.36 | 116,472.35 | 151.3% |
| Gross Profit | 292,645.36 | 116,472.35 | 151.3% |
| Expense | | | |
| Membership Active Expense | | | |
| Caterer | 8,583.00 | 0.00 | 100.0% |
| Linen Rental | 760.72 | 0.00 | 100.0% |
| Membership Active Expense - Other | 143.14 | 0.00 | 100.0% |
| Total Membership Active Expense | 9,486.86 | 0.00 | 100.0% |
| B&G Capital Improvement Expense | | | |
| AV Upgrade | 1,498.50 | 0.00 | 100.0% |
| Landscape Revitalization | 28,690.81 | 0.00 | 100.0% |
| Construction Loan | 15,333.00 | 21,466.20 | -28.6% |
| B&G Capital Improvement Expense - Other | 0.00 | 5,360.00 | -100.0% |
| Total B&G Capital Improvement Expense | 45,522.31 | 26,826.20 | 69.7% |
| Bank Fees | | | |
| Affinipay.com | 2,496.07 | 0.00 | 100.0% |
| Bank Fees - Other | 20.00 | 0.00 | 100.0% |
| Total Bank Fees | 2,516.07 | 0.00 | 100.0% |
| Building & Grounds Expense | | | |
| Door Open CA | 0.00 | 153.31 | -100.0% |
| Building Maintenance | 5,276.11 | 1,518.23 | 247.5% |
| Furniture | 388.24 | 0.00 | 100.0% |
| Grounds Expense | 52,909.61 | 6,779.29 | 680.5% |

5:16 PM

01/24/24

Accrual Basis

**The Monday Clubhouse Conservancy
Profit & Loss Prev Year Comparison**

June through December 2023

| | Jun - Dec 23 | Jun - Dec 22 | % Change |
|---|-------------------|-------------------|---------------|
| Utilities | | | |
| Internet | 150.00 | 0.00 | 100.0% |
| Waste Water Discharge Permit | 0.00 | 204.87 | -100.0% |
| CA Fire Code fire permit | 351.00 | 0.00 | 100.0% |
| Alarm Program | 46.30 | 37.73 | 22.7% |
| City of SLO-Water & Sewer | 5,977.83 | 5,707.99 | 4.7% |
| Electric Utilities | 3,028.49 | 2,641.59 | 14.7% |
| Gas Utilities | 854.80 | 956.84 | -10.7% |
| Telephone | 1,070.70 | 1,254.19 | -14.6% |
| Waste Connection | 2,434.96 | 2,158.11 | 12.8% |
| Utilities - Other | 302.43 | 0.00 | 100.0% |
| Total Utilities | <u>14,216.51</u> | <u>12,961.32</u> | <u>9.7%</u> |
| Total Building & Grounds Expense | 72,790.47 | 21,412.15 | 240.0% |
| Business Expenses | | | |
| Business Registration Fees | 212.66 | 20.00 | 963.3% |
| Total Business Expenses | 212.66 | 20.00 | 963.3% |
| Contract Services | | | |
| CPA Services | 0.00 | 4,500.00 | -100.0% |
| Legal Fees | 7,420.00 | 0.00 | 100.0% |
| Total Contract Services | 7,420.00 | 4,500.00 | 64.9% |
| Facilities and Equipment | | | |
| Property Insurance | 6,509.41 | 1,089.10 | 497.7% |
| Property Taxes | 4,939.86 | 0.00 | 100.0% |
| Security | 564.60 | 532.50 | 6.0% |
| Total Facilities and Equipment | 12,013.87 | 1,621.60 | 640.9% |
| Fundraiser Expense | | | |
| Summer Sippin' | 1,819.78 | 0.00 | 100.0% |
| Denim, Diamonds & Damon | 201.54 | 1,825.12 | -89.0% |
| Zest for Life Picnic | 2,027.36 | 0.00 | 100.0% |
| Sales Tax | 1,566.00 | 1,448.00 | 8.2% |
| Total Fundraiser Expense | 5,614.68 | 3,273.12 | 71.5% |
| Operations | | | |
| Postage, Mailing Service | 0.00 | 182.00 | -100.0% |
| Printing and Copying | 0.00 | 306.29 | -100.0% |
| Telephone, Telecommunications | 178.45 | 0.00 | 100.0% |
| Website Expense | 3,295.20 | 1,026.00 | 221.2% |
| Total Operations | 3,473.65 | 1,514.29 | 129.4% |
| Other Types of Expenses | | | |
| Board of Director's Retreat | 201.19 | 0.00 | 100.0% |
| Insurance - Liability, D and O | 2,634.29 | 664.00 | 296.7% |
| Total Other Types of Expenses | 2,835.48 | 664.00 | 327.0% |
| Philanthropy Expense | | | |
| Fine Arts Awards | 0.00 | 500.00 | -100.0% |
| RAR | 10,880.00 | 960.00 | 1,033.3% |
| Total Philanthropy Expense | 10,880.00 | 1,460.00 | 645.2% |
| Rent Expense | | | |
| Rental Refund | 30,750.00 | 16,440.00 | 87.0% |
| Building Supplies | 0.00 | 253.26 | -100.0% |
| Cleaning | 8,095.00 | 6,130.00 | 32.1% |
| Management Fees | 36,325.12 | 19,704.00 | 84.4% |
| Security | 11,634.25 | 2,651.25 | 338.8% |
| Total Rent Expense | 86,804.37 | 45,178.51 | 92.1% |
| State & Local Taxes | 0.00 | 3,283.73 | -100.0% |
| Total Expense | <u>259,570.42</u> | <u>109,753.60</u> | <u>136.5%</u> |
| Net Ordinary Income | 33,074.94 | 6,718.75 | 392.3% |
| Net Income | <u>33,074.94</u> | <u>6,718.75</u> | <u>392.3%</u> |

The Monday Club
Ways and Means Board Report
Meeting date: 1-29-2024

- The Valentines Takeaway Dinner for 2 - Wednesday, February 14th
“Everything is Coming up Roses”

\$100 Ticket Includes: 100 available – 61 sold as of 1-29

Two delicious portions Lasagna home made by Healing Harvest, with a meatless option. They even make their own pasta!

TMC Mason Jar House Salad

Amuse Bouche - Herb Marinated Olive Medley

A Crusty Baguette ready to bake

Red Velvet cupcakes with Cream Cheese Frosting – made my members

Paso Almond Treats

Candle and holder

Activity and a Spotify playlist

All inside a reusable Galvanized oval tub

Raffle Tickets available now: Massage for 2 at the Dolphin Bay Spa

1 Ticket - \$10

3 Tickets - \$25

Auction Items: Bidding starts in 5 days

Drew Davis Mission Painting - donated by Judi Littell

90 minute private flight for 2 over SLO County – donated by Robbie Jorgensen

A one of a kind Quilted Jacket creation by Christy Palmer

Jewelry - donated by Jayne Devencenzi

Photo of Keukenhoff, Amsterdam taken and donated by Liz Ruderman Miller

Tea party for two basket of goodies

Valentines Day Flower arrangement

- Wanting clarity on who gets advertising or publically acknowledged for their donation - meaning who gets put on the signage at an event, on the website and anywhere else like paperwork that goes in take away dinners etc.

Generally only businesses who donate get these types of advertising and all other donors/sponsors are thanked privately and both receive a personal thank you note. A private donor may receive public acknowledgement should the donation grant it and should they approve to be publicly acknowledged.

This is obviously open for discussion, I am just wanting to have something more definitive for our general policy.

Submitted by:
Darla Tapp - Ways and Means Chair

The Monday Club
Publicity Board Report
Submitted by Kristin Inman
Jan. 25, 2023

Newsletter:

- Sent January Newsletter on 1/6/23
- February Newsletter to be distributed by 2/4/23

Centennial Launch Reception Promotion

Members

- January Newsletter
- E-blast 1/13/24

Media

- Media advisory 1/15/24
- Media calls 1/16/24
- Community Calendars (all)

Social Media

- FB event post
- Julia Morgan Birthday post (FB, IG)

Promotions for Jan. 15 and 22 Tours

Local Calendars

- Enjoy SLO
- SLO CAL
- Visit SLO
- New Times SLO
- KCBX
- KVEC

Social Media

- FB event

Email / Gift Card Scam

- E-Blast to members for awareness and with prevention and reporting tips

Fine Arts Awards

- FB post

Membership Committee
Report for TMC Board Meeting
Jan. 29, 2024

The following ladies have been interviewed and will be inducted in February:

Carolyn Gorsuch (Jenny Bosserman and Liz Ruderman Miller)

Liz Gladwill (Mary Qualls and Michele Hall) will be inducted in March.

Two more ladies have applications in, and will hopefully be inducted in March.
(Sally Newland and Barbara Zaro)

Angellia Moore has changed the settings on our website so that once I have interviewed the candidate, I can mark them "active membership applicant" and they can buy their own lunch!

I will be meeting Karen Wachsmuth at our Feb lunch. She will need a sponsor.

Nametags have been ordered, and I hope to distribute them at our lunch in Feb.

The Monday Club

Report to the Board of Directors Meeting January 29, 2024: Dean of
Chairs

Here are the decorating committee Planning guide and the menu for our
February 1, 2024 luncheon.

The highlights are:

Pledge of Allegiance: Jane Devencenzi

Inspiration: Christy Palmer

Luncheon Servers: Pragna Patel-Mueller and Michele Hall

Respectfully submitted,

Janice Crooks

TMCC Dean of Chairs



by karen hutchison

The Monday Club

**membership meeting luncheon
1.8.23**

arugula salad

frisee, celery heart leaves, pickled apples, shaved celery heart,
candied walnuts, pt. reyes blue cheese, sherry vinaigrette

mushroom à la king

mirepoix, rutabaga, mushroom, peas, parsley, thyme

or

chicken à la king

mirepoix, mushroom, peas, parsley, thyme

cranberry & orange streusel bars

oats, butter, cranberry compote



January 2024 TMC Venue Management
Board Meeting Report
January 29, 2024

Discussions:

Festival Mozaic Fundraiser – Discount Request

Event Date Saturday 11/16/24

2023 Event was on a Friday and we charged them the normal Friday rate of \$2,500. They require 3 days to execute their event. 1. Move in special piano – the room can't be set until after the piano is in place, 2. Event day, 3. Piano move out day. This year their event will be on a Saturday.

I would propose that events of this nature receive our previous weekend rate of \$3,600.

January 3 Events:

1/2/24 – Schouten Wedding

1/13/24 – Celebration of Life

1/20/24 – Mission Prep Winter Formal

January - Site Visits/Tours & Rehearsals:

1/18/24 – Mission Prep Site Visit

1/19/24 – Site Tour – Ari looking for 2025

1/19/24 – Site Tour – Julie (no show)

1/21/24 – Site Tour – Melissa – Looking for August 2024

1/29/24 – Site Tour – Bonnie – Looking for August 2024

2024 - 16 events totaling \$45,400 in rental fees plus 14 TMC Events

2023 - 50 events totaling \$139,750 in rental fees plus 15 TMC Events

2022 - 37 events totaling \$84,940 in rental fees

| Date | Event | Income |
|------------|------------------------------------|-------------|
| 1/2/24 | Schouten Wedding | \$ 1,500.00 |
| 1/8/24 | TMC GMM | x |
| 1/13/24 | Celebration of Life - Riley | \$ 5,100.00 |
| 1/19/24 | Centennial Celebration Kick Off | x |
| 1/20/24 | Mission Winter Formal | \$ 3,600.00 |
| 2/4/24 | Nelson Wedding | \$ 2,500.00 |
| 2/5/24 | TMC GMM | x |
| 2/11/24 | Opera SLO | \$ 1,500.00 |
| 2/12-14/24 | TMC V-Day Event & Set Up | x |
| 3/1/24 | Advancing Women of Color Symposium | \$ 1,500.00 |
| 3/4/24 | TMC GMM | x |
| 3/10/24 | Fine Arts Awards | x |
| 3/30/24 | Greene Vow Renewal | \$ 3,700.00 |
| 4/1/24 | TMC GMM | x |

| | | | |
|----------|----------------------------|----|------------------|
| 4/4/24 | Aletha Frantz Wedding | \$ | 1,500.00 |
| 4/13/24 | Lauren Omernik | \$ | 3,600.00 |
| 5/4/24 | Erwin-DuBois Wedding | \$ | 3,600.00 |
| 5/6/24 | TMC GMM | | x |
| 5/18/24 | Morro Bay Prom | \$ | 3,600.00 |
| 6/2/24 | TMC Fundraiser | | x |
| 6/24/24 | Fresno State CATA | \$ | 2,500.00 |
| 6/30/24 | Brown Minarov Wedding | \$ | 2,500.00 |
| 7/20/24 | Nicovich 40th Anniversary | \$ | 3,600.00 |
| 8/24/24 | Harrison Wedding | \$ | 3,600.00 |
| 9/2/24 | TMC GMM | | x |
| 9/18/24 | Walker-Bro Wedding | \$ | 1,500.00 |
| 10/7/24 | TMC GMM | | x |
| 10/19/24 | TMC Centennial Celebration | | x |
| 11/4/24 | TMC GMM | | x |
| 12/2/24 | TMC GMM | | x |
| | | \$ | 45,400.00 |

The Monday Club
Website Committee
Board of Directors Report
January 2024

WEBSITE:

- Web page updates as needed to home page and about/history pages
- event postings and related emails sent for luncheons, Centennial reception, book clubs, member events, and Valentine dinner.
- Created special pages for Valentine dinner info and Centennial info/events.
- Assisted with updates to Valentine silent auction web page formatting.
- Assist with member file updates, photos.
- Updates to FAA and Valentine pages for donor/sponsors.
- Sent various event and Centennial logos and artwork to committees for online and print usage.
- Updates to Lumina and community pages with links.
- Updates to About us page, 100 Women page, and FAQ page.
- Updated contact and member database fields (removed COVID stuff)
- Updated donation fields
- Created saved searches for eblast use

GRAPHIC DESIGN / DOCUMENTS:

- Created posters and signage for Centennial event usage and sent to printer: Centennial event logo/events, Valentine events, and community programs.
- Created napkins and postcards for event.
- Created new formatted sheets for luncheon planning committees.
- Created flyer for Valentine dinner for printing and email